

American University of Armenia  
**New Faculty Orientation – January 16, 2024**  
 Location: AUA, Room 208E, Paramaz Avedisian Building (PAB)



Time	Event	Facilitator
<b>Tuesday, January 16th, 2024</b>		
9:30 – 10:00	<b>Registration</b>	<b>Office of Inst. Research &amp; Assessment (OIRA)</b>
10:00 – 10:10	<b>Introductions, Agenda (Review of Package Provided)</b>	<b>Brent Anders</b> , Manager of the Asmnt. & Compliance Unit
10:10 – 10:25	<b>Welcome to AUA from the President</b>	<b>Bruce Boghosian</b> AUA President
10:25-10:35	<b>Operations and Facility Development</b>	<b>Ashot Ghazaryan</b> VP of Operations/ COO
10:35-10:40	<b>Financing of the University</b>	<b>Gevorg Goyunyan</b> VP of Finance / CFO
10:40 – 10:50	<b>Faculty Senate</b> <i>What exactly is the Faculty Senate?</i> <i>How can I get involved?</i> Q&A	<b>Laura Prokic</b> , Faculty Senate Chair
10:50 – 11:05	<b>Human Resources: What do I need to know?</b> Q&A	<b>Arina Bekchyan</b> , Director of Human Resources
11:05 – 11:35	<b>AUA: AUA Students – An Overview</b> <ul style="list-style-type: none"> <li><i>Understanding Freshman Students</i></li> <li><i>Demographics</i> and other data on students at AUA</li> <li><i>Institutional Research and Statistical Information</i></li> </ul>	<b>Brent Anders</b> , Director of CTL <b>Tereza Abovyan</b> Institutional Research Manager
11:35 – 12:00	<b>Coffee Break</b>	
12:00 – 12:20	<b>Instruction and Assessment at AUA Overview</b> <ul style="list-style-type: none"> <li><i>Program Goals, Student Learning Outcomes – Academic Program Reviews</i></li> <li><i>Curriculum Maps – Nesting of Student Learning Outcomes</i></li> <li><i>Syllabus Template – Syllabus Support/Consultations</i></li> <li><i>Center for Teaching and Learning at AUA</i></li> </ul>	<b>Brent A. Anders</b> , Manager of the Assessment and Compliance Unit at the Office of Institutional Research and Assessment
12:20 – 12:40	<b>Moodle: How does it work and what resources are available?</b> Q&A	<b>Tatevik Zargaryan</b> , Systems/Electronic Ser. Lib
12:40 – 13:00	<b>Technology: Integrated Classrooms</b> <ul style="list-style-type: none"> <li><i>How do they work?</i></li> <li><i>What to do if you experience a problem?</i></li> <li><i>Jenzebar</i></li> <li><i>Responsibility</i></li> <li><i>Intranet</i></li> </ul>	<b>Berj Gatrjyan</b> , Director of ICTS

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13:00 – 14:00	<b>Lunch Break</b>	
14:00 – 14:20	<b>Student Management System: What do I need to know?</b> <ul style="list-style-type: none"> <li>• <a href="https://auasonis.jenzabarcloud.com">https://auasonis.jenzabarcloud.com</a></li> <li>• Class/Students lists (retrieving them, reviewing them)</li> <li>• Grading (Keeping grades in Moodle is not official)</li> <li>• Where to find forms online</li> <li>• Role of the Office of the Registrar (what support students receive from Office)</li> <li>• Academic Calendar: Where to find it?</li> </ul> Q&A	<b>Chaghig Chahinian,</b> Registrar
14:20 – 14:45	<b>University Resources:</b> <b>Office of Student Affairs: Center for Student Success</b> <ul style="list-style-type: none"> <li>• Workshops / Peer Mentoring</li> <li>• Math and Writing Center/ Student Clubs</li> <li>• Support for military returnees / Student Council</li> <li>• Faculty requests</li> </ul>	<b>Mariam Mikhaylova,</b> Director of Student Affairs
14:45 – 15:15	<b>Policies at AUA: What do I need to know?</b> <ul style="list-style-type: none"> <li>• Grade Policies (including Grade Appeal)</li> <li>• Credit Hour</li> <li>• Student Code of Conduct and Student Code of Ethics</li> <li>• Faculty Office Hours</li> <li>• Ethics and Grievances</li> </ul> Q&A	<b>Brent A. Anders,</b> Manager of the Assessment and Compliance Unit at the Office of Institutional Research and Assessment
15:15 – 15:30	<b>University Resources:</b> <b>Office of Student Affairs: Disability Services</b> <ul style="list-style-type: none"> <li>• Counseling Services</li> <li>• Disability Support Services</li> <li>• What to do if one of your students is experiencing difficulty?</li> </ul>	<b>Mariam Mikhaylova,</b> Director of Student Affairs (Ruth Kupeian, Counselor of Counseling and Disability Support Services)
15:30 – 16:00	<b>Tour of the campus</b>	<i>Communications</i>
16:00 - 16:45	<b>University Resources:</b> AUA Papazian Library	<b>Laurie Alvandian,</b> Director of AUA AGBU Papazian Library
17:00	<b>Feedback</b> Please provide us with feedback so that we can improve (Thank You)	<b>Participants</b> AUA faculty